# **Evaluation Checklist A**

## 4. Standard Elements of Assessment (MPHEC)

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| **Criteria** | **Comments** |
| **4.1**  Assessment of program content, structure, and requirements in relation to normally accepted standards of similar programs and graduates, in Canada and elsewhere, as well as in relation to program title and credential awarded. The assessment will include a comment on the appropriateness of the proposed level of study to respond to identified needs, as well as the proposed delivery mode(s). |  |
| **4.2**  As appropriate, a comparison with other comparable programs. |  |
| **4.3** Evaluation of the adequacy of human resources available for program implementation and operation and, as appropriate, for the areas of specialization identified. Specifically, the report should provide answers to:   * + Is there an appropriate distribution of expertise and strengths for the proposed program?   + Does the faculty complement provide sufficient breadth and depth of research expertise and linkages with both the national (and/ international, as appropriate) research community and practitioners to provide an appropriate intellectual environment for graduate students, given the program area and level?   + In your view, can the current (or planned) faculty complement successfully operate the proposed graduate program? |  |
| **4.4**  Evaluation of the adequacy of physical resources (e.g., library holdings, research space) available for program implementation and operation, in light of the projected enrolments. Specifically, are the equipment, services, libraries and other associated facilities adequate for the proposed program? |  |
| **4.5**  Evaluation of the appropriateness of the organizational environment in providing this program. The report should include comment on whether or not adequate procedures have been put in place for regular review and evaluation of the quality of the graduate pr |  |
| **4.6**  Comment on the likely stability of the program and the financial resources allocated to it. |  |
| **4.7** Opportunities presented by current and anticipated labour market trends to graduates of the program, given the proposed focus. |  |

# **Evaluation Checklist B**

## 5. Standard Elements of Assessment (MPHEC)

The consultant is asked to comment, as appropriate, on the following assessment criteria which the Commission uses in its assessment of program proposals (see the Policy for further information on each assessment criterion):

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| **Criteria** | **Evaluator Notes** |
| 1. Program content, structure and delivery modes reflect a coherent program design that allows for the program objectives and anticipated student outcomes to be achieved, while providing sufficient depth and breadth to meet the standards of quality associated with the credential |  |
| 1. Clearly defined and relevant program objectives and anticipated student and graduate outcomes |  |
| 1. Appropriate fit of name, level and content to ensure “truth in advertising” and to facilitate credential recognition |  |
| 1. Adequate resources (human, physical and financial) to implement and sustain the program |  |
| 1. Program need and viability |  |
| 1. An academic environment that supports scholarship such as original research, creativity and the advancement of professional knowledge, as relevant to the program [Criterion for graduate-level programs only] |  |
| 1. Clearly defined collaborative agreements [Criterion for programs offered by two or more institutions only] |  |

Other comments: